

## Minutes

### BOARD OF ELECTIONS AND REGISTRATION BOARD MEETING

8 August 2024 at 5:00 PM

*Board members in attendance: Myesha Good, Michele Crochetiere, Kevin Evans, and Chad Word*

*Staff in attendance: Milton Kidd, Tesha Green, Heather James, and Malcolm Unvala*

#### Call to Order

Mrs. Good called the meeting to order at 5:00PM.

#### Approval of Agenda

Mrs. Good requested a motion to approve the meeting's agenda. Mr. Evans made the motion and Mr. Word seconded. The agenda was approved unopposed.

#### Approval of Minutes

- 30 July 2024 Board Meeting
- 7 August 2024 Special Meeting

Mrs. Good requested a motion to approve the minutes from the 30 July 2024 Board Meeting and the 7 August 2024 Special Board Meeting. Mr. Word made the motion and Mr. Evans seconded. The minutes were approved unopposed.

#### Citizen Comment

There were no citizen comments.

#### Felon Hearings

Mrs. Green explained that there were no felon hearings for this meeting.

#### Office Operations Report

Mr. Unvala announced that office staff attended a regional meeting of Atlanta-Metro County election offices earlier this week, noting that it served as an opportunity to

discuss polices, procedures and practices tailored to the unique circumstances and challenges faced by these mid-sized and larger counties.

Mrs. Green explained that the office has been conducting list maintenance activities of over three dozen online voter registrations after the voter registration system flagged them as potential non-citizens. These voters' statuses have been verified and their records have been updated to reflect the correct status.

Mr. Unvala noted that the office has met with Emergency Management regarding the implementation of a dashboard that can record and display information concerning wait times and other status updates of polling places, explaining that the office is particularly interested in implementing this for the early voting period of the November 5 election.

Mrs. James announced that the absentee by mail period for the November 5 General Election will begin on August 19 when the office can begin accepting applications and will run until October 25 which is the last day a ballot can be mailed to a voter. She explained that ballots must be received by the office before 7:00PM on election night. Early Voting will begin on October 15 at seven locations across the county and October 7 is the last day to register to vote or update your registration.

Mr. Kidd explained that the office will begin coordinating with the Communication department to disseminate PSAs for the public regarding the upcoming election.

Mrs. Good asked if the office has any plans to offer voting on Sunday.

Mr. Kidd explained that there have been requests to offer Sunday voting but noted that based on the turnout of Saturday voters, it would be difficult to justify the expenses of Sunday voting.

Mr. Unvala explained that Janet Swift and her voter outreach team has begun coordinating with facility managers of assisted living sites in order to offer training and information to relay to their residents regarding voter registration and absentee voting.

Mrs. Green announced that she will be conducting a voter registration drive training on Friday, August 16 at 10:00AM. Interested parties may contact her at [tgreen@douglascountyga.gov](mailto:tgreen@douglascountyga.gov).

### Old Business

Mr. Unvala explained that a survey was disseminated among the board members regarding addressing the Board of Commissioners concerning additional space requirements for the office, noting that the board was most available for 10:00AM on September 5.

Mrs. Crochetiere asked for the length of a meeting generally.

Mr. Kidd explained that meetings are generally no longer than 90 minutes.

**New Business**

There was no New Business to discuss.

**Director's Concerns**

There were no Director's Concerns to discuss.

**Board Member Concerns**

There were no Board Member Concerns.

**Adjournment**

The meeting was adjourned at 5:14PM.

Next Regular Board Meeting – Thursday, 12 September 2024 at 5:00pm