

MAGISTRATE COURT OF DOUGLAS COUNTY

8700 Hospital Drive
Douglasville, Georgia 30134

Case Number: _____
Date Filed: _____

PLAINTIFF: _____

DEFENDANT: _____

VS _____

PHONE #: _____

EMAIL ADDRESS: _____

STATEMENT OF CLAIM

Suit on a Note Suit on Account Other/Explain

Plaintiff says the defendant is indebted to the plaintiff as follows:

That said claim is in the amount of \$_____ plus \$_____ cost to date; and all future cost of this suit.

State of Georgia, Douglas County:

_____ being duly sworn on oath, says the forgoing is a just and true statement of the plaintiff and claim made by plaintiff against defendant, exclusive of all set-offs and just grounds of defense.

Sworn and subscribed before me

This _____ day of _____, 20_____.

_____ Plaintiff/Agent

Notary Public/Attesting Official/Deputy Clerk

Title/Capacity

NOTICE AND SUMMONS

TO _____

You are hereby notified that _____ has made and filed a claim and is asking for judgment against you in the sum of \$_____ dollars (\$_____._____), as shown by the foregoing statement. YOU ARE REQUIRED TO FILE OR PRESENT AN ANSWER TO THIS CLAIM WITHIN 30 DAYS AFTER SERVICE OF THIS CLAIM UPON YOU. IF YOU DO NOT ANSWER, JUDGMENT BY DEFAULT WILL BE ENTERED AGAINST YOU. YOUR ANSWER MAY BE FILED IN WRITING OR MAY BE GIVEN ORALLY TO THE CHIEF OR PRESIDING MAGISTRATE DURING REGULAR COURT HOURS.

The court will hold upon this claim at a time to be set after your answer is filed. If you have witnesses, books, receipts, or other writings bearing on this claim, you should bring them with you at the time of the hearing. If you wish to have witnesses summoned, see the court at once for assistance.

If you have any claim against the plaintiff, you should notify the court at once. If you admit the claim, but desire additional time to pay, you must come to the hearing in person and state the circumstances to the court. You may come with or without an attorney.