

## 10 November 2022 Board Meeting Minutes

*Board members present:* Myesha Good, Maurice Hurry, Michele Crochetiere, and Bob Proctor

*Staff present:* Milton Kidd, Tesha Green, Ann Bolen, Heather James, Philbert Smith and Malcolm Unvala

*Legal Counsel present:* Leslie Suson

### Call to Order

Mrs. Good called the meeting to order at 5:01PM.

### Approval of Agenda

Mrs. Good requested a motion to approve the agenda. Mr. Hurry made the motion and Mr. Proctor seconded. The agenda was approved unopposed.

### Citizen Comment

There were no citizen comments.

### Approval of Minutes for 13 October 2022 Monthly Board Meeting and for 20 October 2022 Special Board Meeting

Mrs. Good requested a motion to approve both sets of minutes. Mr. Hurry made the motion and Mr. Proctor seconded. Mr. Proctor asked for clarification regarding the members of the board's legal team. Mr. Kidd informed the board that the county attorney Michael Coleman and his team represents the county as well as the Douglas County Board of Elections.

Mr. Proctor sought clarification regarding the definition of "enclosed space" concerning polling places and poll watchers. Mr. Kidd explained that it is a broad term due to the differences between polling places. Mr. Kidd explained that it usually refers to the specific space where voters cast their ballots, namely the ballot marking devices and the scanners. Mr. Kidd added that poll managers have broad authority to define this space and manage their locations. Mr. Kidd ended by noting that he has heard no complaints from any poll watchers expressing that they felt impeded.

Both sets of minutes were approved unopposed.

### Felon Hearings

Mrs. Green stated that there were no felon notifications disseminated.

### Office Operations report

Mr. Kidd began by thanking all of the poll workers, area managers, transportation staff, support staff and all who were associated with the elections process in Douglas County. He explained that this was the most dedicated team of individuals he has had the pleasure of working with and thanked them for all they do for the citizens of Douglas County.

Mrs. Good extended her thanks to her fellow board members for visiting the locations throughout election day and noted that they appreciated the visit.

### Old Business

Mr. Kidd noted that the Elections office has become aware of information being disseminated to the general public without going through the records management department. He explained that all departments and agencies in Douglas County are required to follow Douglas County policies and procedures around records management to ensure compliance with all applicable laws and regulations, particularly regarding redaction of information.

Mrs. Good requested Mr. Kidd to confirm that this policy applies to the Board of Elections itself. Mr. Kidd confirmed this.

Mrs. Crochetiere asked for clarification on how to reach the Records department. Mr. Kidd explained that Mrs. Aubrey Britt's contact information is listed on the county website under the Elections tab.

Mr. Hurry asked if there had been incidents regarding this. Mr. Kidd confirmed this.

### New Business

Mrs. James explained that the office has begun processing the elderly/disabled rollover list for absentee by mail ballots. She noted that applications are being accepted and that the deadline to make that request is Monday, 28 November.

Mr. Unvala explained that early voting for the runoff election will begin on Tuesday, 22 November. He explained that voting will be available on 22 November and 23 November. Voting will resume on Saturday, 26 November and continue Monday –

Friday, 28 November until 2 December from 8:30am until 6:00pm at all seven early voting locations across the county.

Mr. Unvala explained that the election results are unofficial and incomplete as UOCAVA and Provisional ballots have until the close of business on Monday, 14 November to cure or submit information. He announced that certification would take place at 3:00PM on 15 November at the Douglas County Courthouse.

Mr. Unvala announced that a Risk Limiting Audit will take place on Thursday, 17 November at 11AM.

Mrs. Good asked how Douglas County's early voting schedule for the runoff compares to other counties. Mr. Kidd explained that Douglas County is beginning on the very first available day as the State of Georgia will not certify the election until Monday, 21 November.

Mrs. Good asked if the office felt prepared and staffed for the runoff election. Mr. Kidd informed her that they are.

Mr. Evans asked if the first two days of Early Voting will be properly staffed because of the Thanksgiving Holiday. Mr. Kidd informed him that it has been taken into account and the office is prepared.

Mr. Proctor asked if the Risk Limiting Audit will affect the certification dates. Mr. Kidd explained that it will take place after certification.

Mr. Hurry asked if there was anything the Board can do to support the staff. Mr. Kidd explained that spreading the word to the public that it will be a tight timeframe for absentee voting and urge individuals to check the website frequently for any updates.

#### Executive Session

Mrs. Good requested a motion to move into Executive Session to discuss a pending legal matter. Mr. Proctor made the motion and Mr. Evans seconded. The meeting moved into Executive Session at 5:22PM.

Mrs. Good requested a motion to move back into general session at 5:38PM having made no votes. Mr. Hurry made the motion and Mrs. Crochetiere seconded.

#### Board Member Concerns

There were no board member concerns.

The meeting was adjourned at 5:40PM.

Next Regular Board Meeting – Thursday, 8 December 2022 at 5:00pm